

The Club at New Seabury

Food & Beverage

Prep Cook



Position Overview

We are looking for an ambitious Prep Cook to assist in the preparation of delicious dishes in the kitchen. You'll perform routine kitchen tasks such as setting up workstations and ingredients, so that food can be prepared according to recipes.

A great prep cook will be quick and diligent and willing to improve on the job. You will be deft and able to follow instructions as well as all health and safety rules in the kitchen. The ideal candidate will also be able to function in a fast-paced, busy environment as a part of a team.

Essential Duties & Responsibilities:

- Following the prep list created by chefs to plan duties
- Labeling and stocking all ingredients on shelves so they can be organized and easily accessible
- Measuring ingredients and seasonings to be used in cooking
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- Label and stock all ingredients on shelves so they can be organized and easily accessible
- Measure ingredients and seasonings to be used in cooking
- Prepare cooking ingredients by washing and chopping vegetables, cutting meat etc.
- Undertake basic cooking duties such as reducing sauces, parboiling food etc.
- Prepare simple dishes such as salads, entrees etc.
- Maintain a clean and orderly kitchen by washing dishes, sanitizing surfaces, taking out trash etc.
- Ensure all food and other items are stored properly
- Comply with nutrition and sanitation guidelines
- Perform other kitchen duties as assigned

Special Requirements:

- Proven experience as prep cook
- Knowledge of health and safety rules in a kitchen
- Manual dexterity able to operate cutting tools and kitchen utensils
- A team player with good communication skills
- Patient with an ability to stay positive under pressure
- Very good physical condition and endurance
- High school diploma or equivalent is desirable; Training from a culinary school is preferred