



# The Club at New Seabury

## Golf

### Range Attendant

#### **Position Overview**

Provide members and guests with an exceptional customer service driven golf experience. Responsible for cleanliness of the driving range, golf balls, range office and restrooms. Maintain a friendly and positive image of the club. Ensure the highest standards of excellence.

#### **Reports To**

- Director of Golf

#### **Essential Duties & Responsibilities**

- Stage driving range as directed
- Assist members and guests with golf bags
- Operates tractor and ball picker on range to retrieve balls
- Washes all range balls daily
- Advises Pro Shop of clubs found on the course and destined for the lost and found
- Cleans all clubs for members and guests; cleans and maintains the club's demo equipment
- Attends staff meetings
- Perform other duties as may be assigned by the Company at its discretion from time to time
- Routinely checks and maintains restrooms for cleanliness

#### **Knowledge, Skills, & Abilities**

- Knowledgeable about the game of golf and its rules
- Knowledge of and ability to perform required role in emergency situation

#### **Credentials & Experience**

- Valid driver's license