

# The Club at New Seabury

## Beach & Pool

### Beach Maintenance Worker



#### Position Overview

Responsible for maintenance of all parking lots, Beach Club, Cabana Club, and entire water front. Prepares and makes ready all areas of responsibility for the start of day at all facilities.

#### **Essential Duties & Responsibilities:**

- Daily cleaning of Cabana pool, Kid pool and Athletic Center Pool as follows:
  - Vacuums pools and empties skimmers
  - Removes filters, replaces with clean filters, and washes dirty filters
  - Cleans rim of pool and removes bugs and other debris from surface
  - Cleans and sweeps deck area of debris
  - Cleans up from previous night's functions
  - Sets up pool furniture, umbrellas and pool games
  - Stocks supplies for the day
  - Checks pumps, filter and chlorinator each morning. Backwashes filter systems at regular intervals as determined by pool supervisor
  - Keeps a pool log consisting of:
- Recording of all accidents
- Recording of all lifeguards on duty
- Puts up "Pool Closed" sign at closing and locks gates
- Responsible for beach and water front as follows:
  - Rakes and picks up beach. Picks up parking lot.
  - Beach towels to and from laundry
  - Delivers supplies to storage areas
- Removes trash as needed from Cabana Club and Beach Club
- Keeps all supplies in stock (i.e. pool chemicals)
- Relieves front desk for lunch and breaks as needed
- Breakdown of entire area and all equipment at closing time
- Reports any problems immediately to the Supervisor
- Performs other duties as may be assigned by the Company at its discretion from time to time.

#### **Credentials & Experience:**

- High School Diploma or equivalent